



Board Meeting

22 august 24, 6.30pm – 8.00pm

CCRMO Office, 1 Opal Street SE11 4HZ & Teams

Present

Julien Kroll, JK

Mike Corney, MC

Linda Bishop , LB (remote)

Steven Kerbel, SK

Amanda Tracey, AT (remote)

Sylvia Newman SN

Elvira Hernansanz Perez EH

Jackie Steer, JS

Sally Seymour SS (remote)

Michail Nazarenko, MN

Apologies

Nigel Edward, NE

KV Duong KD

Monifah Philip, MP

Invited

Stefan Tavernier (For part of the meeting)

Minute Taker

Julien Kroll

Name/ Item	Details
JK	Opens meeting and confirms quorum.
JK	Goes through purpose of the meeting
1	<p>Approval of previous minutes</p> <ul style="list-style-type: none"> • The minutes from the previous board meetings were approved • JK and MN to publish them on the website
2	<ol style="list-style-type: none"> 1. Opening statement from Vice-Chair regarding recent failure on confidentiality. 2. Resident ask to attend Board meeting. Vote on his attendance. <u>All in favour</u> JK to send him notice, including his eligibility to Board position at next AGM. <p style="background-color: black; height: 15px; width: 100%; margin: 10px 0;"></p> <ol style="list-style-type: none"> 4. Final Account approval by Board. <u>All in favour.</u> JK to arrange signature with Secretary and Treasurer 5. Bank and invoice approval. Initiate onboarding of new members. MN and MC to prepare transition to new board member. Treasurer will remain last approver but third member can replace Mike in approval loop. <u>To be organised with new board after AGM.</u> 6. Organisation of AGM: <ol style="list-style-type: none"> a. Date: TO be determined with Poll on Whatsapp group. b. Organisation team: None at the moment, Volunteer will need to raise their interest in the whatsapp group c. Task: food, room, agenda,... JK to organise poll and delegate organisation 7. Update on D9 rule: final vote by board prior to SGM vote.. <u>Vote results: all in favour.</u> The Vote will be added to the AGM agenda. 8. Training: No time for Update but EH will send the information via email to coordinate and organise the training date, time , cost,... 9. Ballot for RMO: Board decided to go for Paper only and organise a community event for people to submit their vote in the ballot box. <u>Vote all in favour</u> 10. Auditor Tender update : Jk gave an overview of the proposal. Decision to be made at next board meeting. Pre-selected auditor is alexanderaccountants.com

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11. **Hiring process:** Went for a round table discussion on the candidate and his hiring condition. Then called the Candidate to ask clarification on its requirement and current situation.

Vote all in favour for hiring him:

[REDACTED]

JK to contact HR to draft contract.

12. **Storage of confidential document** Cupboard available in the board room. Dave is fixing the locker.

13. **Report from Dave:** lots of pending repair from Lambeth. Board will ask estate director to escalate the delay to Lambeth and potentially take action on behalf of Lambeth (such as hiring contractor and cross charge Lambeth)

14. **Wix website:** co-manager MN volunteer. JK to also trained maggie in the office.

15. **Parking:** Adjourned to after AGM and new team formed.

16. Verification of Completion on Last minute Actions:

1. SK to finalised D9 rule Change **Done**
2. EH to organise training **Done**

- [REDACTED]
5. JK to meet with Dave: Discuss ballot, asked monthly estate report, **Done**
 6. JK to contact Lambeth for Ballot advices. **Done**
 7. SK to explore rules around Ballot **Not done but not needed**
 8. JK will chase the auditors to get the final financial report. **done**
 9. JK to ask office for locked area in the board room **Done**

Action Items:

1. Jk to send notice to resident for attending meeting and eligibility to Board member application
2. Jk to organise Maggie contract extension
3. JK to arrange signature with Secretary and Treasurer of account
4. Jk to organise Poll for AGM
5. EH will send the information via email to coordinate and organise the training date, time , cost,...
6. Jk to contact Ballot company and award them.
7. Jk to contact HR for Stefan contract to be drafted.
8. Jk to train MN and Maggie on website management.

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Next Meeting:

- In September prior to AGM to go through budget (online only)
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- Finalise AGM

Additional Notes:

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- 4** **Closing:**
- JK thanked everyone for their participation and highlight that the collaboration has been great between board members at this meeting.

Meeting closed 20:00
