



**Board Meeting**

17 april 24, 6.30pm – 8.30pm

CCRMO Office, 1 Opal Street SE11 4HZ & Teams

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**Present**

Sherona Gayle, SG

Michail Nazarenko, MN

Julien Kroll, JK

KV Duong , KD

Sally Seymour, SS

Mike Corney, MC

**Apologies**

**Invited**

Alison Oswald (new RMO manager)

**Minute Taker**

Julien Kroll via Team transcript

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<b>Name/ Item</b>	<b>Details</b>
<b>SG</b>	Opens meeting and confirms quorum.
<b>SG</b>	Goes through purpose of the meeting
<b>1</b>	<b>Approval of previous minutes</b>

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- The minutes from the previous board meeting on 14th March were **approved with 4 votes**.

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## 2 **Agenda Items:**

- Discussion on the accuracy and signing off of minutes.
- Consideration of digital signing of minutes for audit purposes.
- Discussion of potential conflict of interest declarations.
- Manager's report on current status and challenges.
- Review of outstanding items, including gas checks and the need for a residents directory.
- Discussion on compensation and bonuses for staff members covering additional roles.
- Consideration of increasing pension contributions to match up to 5%.
- Decision to increase holidays for ground staff to match office staff entitlements.
- Discussion on security measures and potential improvements for the estate.
- Proposal for new parking policy and rules. Including the design of new parking bays. JK presented the new parking map and we discussed the addition of new bays and the location of Visitor Bay.

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## 3 **Actions Taken:**

- Decision to start the next meeting promptly and on time. 1<sup>st</sup> Tuesday of the month
- Agreement to offer bonuses to staff members covering additional roles. Charlene and Maggie  
Bonus is calculated as a prorata from the time they covered for Rahatul departure.  
**Voted all in favour**
- Decision to increase ground staff holidays to match office staff entitlements. 25 days/Year + birthday. **Voted, all in favour**
- Discussion on security measures to be continued with a formed group including board members and Dave.
- Proposal to manage parking spaces and visitor parking more effectively, to be further discussed and implemented.

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## 4 **Next Meeting:**

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- Scheduled for the first Tuesday of each month, starting with 7th May (subject to change due to public holidays).

**Additional Notes:**

- The meeting included discussions on various operational aspects of the RMO, with a focus on staff compensation, holiday entitlements, security measures, and parking management.
- The new manager, Alison, provided insights into the current challenges and the need for improved systems and processes.
- The board took actions to address staff concerns and improve the overall functioning of the RMO.
- For Peter (current estate manager), the board decided to give the minimum contractual notice and aim for a one-week overlap with the new estate manager, paying Peter in lieu if necessary.

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**Closing:**

- Sherona Gayle thanked everyone for their participation and especially Masood for his insights and advice.

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**Meeting closed 20:30**

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